



2008 Virginia Housing Rehabilitation Workshop  
Annual Training and Networking for Virginia's  
Housing Rehabilitation Team



**VIRGINIA DEPARTMENT OF HOUSING  
AND COMMUNITY DEVELOPMENT**  
*Partners for Better Communities*

## 2008 Virginia Housing Rehabilitation Workshop Annual Training and Networking for Virginia's Housing Rehabilitation Team

The Virginia Department of Housing and Community Development (Project Management Office) will hold its annual Housing Rehabilitation Workshop from October 15-17, 2008.

This workshop is open to staff and consultants of non-entitlement communities who have been awarded Community Development Block Grant (CDBG) or Indoor Plumbing Rehabilitation (IPR) funds housing rehabilitation.

*All Community Development Block Grant Housing Rehabilitation and Indoor Plumbing Program administrators, financial managers and rehab specialists are expected to attend.*

The workshop will include a mix of general sessions for all participants and specialized sessions organized to target the following groups: basic housing rehab administrators, "veteran" administrators, financial managers and rehab specialists of all experience levels.

The workshop will explore various policies and procedures of the CDBG and IPR programs, as well as best practices from successful programs. The workshop will provide a great opportunity for

attendees to gain knowledge and share ideas.

More specific topics will include Construction Management, Green Building, Universal Design, Legal Issues, and Housing Counseling.

Sessions will be led by experts in the field of housing, and attendees will receive a workshop binder guaranteed to be a reference document for years to come.

Training geared towards our rehab specialists will be offered again at this year's workshop, with the focus on various elements of construction management.

This training will not be exclusively offered to rehab specialists.



## Conference Schedule



### Tuesday, Oct. 14 (1 - 10 p.m.)

- Gladys A. Vassor Memorial Golf Tournament
- Networking Reception



### Wednesday, Oct. 15 (7:15 a.m. – 7 p.m.)

- Continental Breakfast
- Day One of General Housing Rehab Sessions
- Financial Training Sessions
- Buffet Lunch
- Trip to the Roanoke Star



### Thursday, Oct. 16 (7:15 a.m. – 11 p.m.)

- Buffet Breakfast
- Day Two of General Housing Rehab Sessions
- Plated Awards Luncheon
- Off-Site Reception at the *Corinthian Ballroom*



### Friday, Oct. 17 (7:30 – 11:15 a.m.)

- Buffet Breakfast
- Day Three of General Housing Rehab Sessions

## Lodging

Workshop participants are responsible for their lodging arrangements. A block of rooms has been reserved until Sept. 30, 2008 at the Roanoke Plaza Hotel, formerly the Wyndham.

Roanoke Plaza Hotel (formerly Wyndham)  
2801 Hershberger Road  
Roanoke, VA 24017  
(540) 563-9300

Rate: \$84/night single occupancy. This price does not include required taxes and any other applicable surcharges.

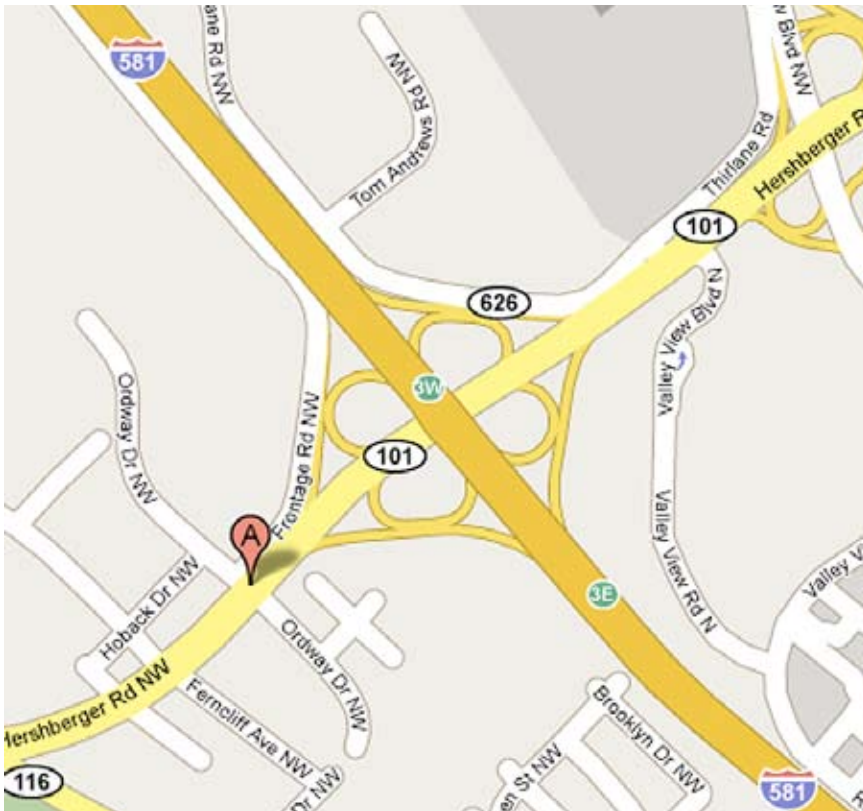
Rooms are limited so be sure to make your reservations early. Lodging rates only apply for occupancy Oct. 14 – 16. You must mention the Housing Rehab Conference to receive the special rates.

For more information and directions, visit: [www.roanokeplaza.com](http://www.roanokeplaza.com).

**Roanoke Plaza Hotel (formerly Wyndham)**

2801 Hersherberger Road  
 Roanoke, VA 24017  
 (540) 563-9300

[Get directions here >>](#)

**Deadline Dates**

Sept. 26 - Golf registration deadline  
 Sept. 26 - Workshop Registration Deadline  
 Sept. 26 - Workshop Registration Cancellation Deadline  
 Sept. 30 - Hotel Room Reservation Deadline

Absolutely no workshop registrations will be accepted after Sept. 26, 2008.

**Registration**

To register online, visit: [www.dhcd.virginia.gov/PMO/](http://www.dhcd.virginia.gov/PMO/)

Name			
Title			
Organization/Company			
Address			
Phone		Fax	
E-mail			

**Conference Fees**

- ☐ \$325 Registration – postmarked by Sept. 26
- ☐ \$150 Registration fee for Wednesday Financials Training ONLY
- ☐ \$50 Guest fee for Thursday's reception

Fees are grant eligible, provided they are a part of your budget.

Fees include: a continental breakfast on Wednesday, a full buffet breakfast on Thursday and Friday, lunch on Wednesday and Thursday, and a full dinner on Thursday evening. Guest tickets for Thursday night's event will be available for non-conference registrants for an advanced fee of \$50 each.

Transportation from the Roanoke Plaza Hotel to off-site evening events on Wednesday and Thursday will be provided.

**Accessibility and other special needs**

Please inform conference planners of any special event needs that you may have in order to ensure your participation in the conference. Check those that apply and the conference Special Needs Coordinator will contact you to verify your request.

- |  |   |                                      |
|--|---|--------------------------------------|
| <input type="checkbox"/> Visually impaired | <input type="checkbox"/> Hearing impaired | <input type="checkbox"/> other _____ |
| <input type="checkbox"/> Mobility concerns | <input type="checkbox"/> Dietary concerns |                                      |

**Awards Luncheon Selection**

- ☐ Chicken
- ☐ Salmon
- ☐ Pasta Primavera



Please be sure that a check or PO accompanies your registration. Checks or purchase orders must be made payable to: Total Action Against Poverty (TAP)

**Mailing Address**

Virginia Department of Housing and Community Development  
 Project Management Office - Attention: Theresa Flanagan  
 501 North Second Street  
 Richmond, Virginia 23219  
 (804) 371-7025

Registration fees are due from ALL workshop attendees. No partial registration fees will be accepted. **CANCELLATION POLICY:** Refunds are available for written cancellations received prior to Sept. 26, 2008. **Absolutely no refunds will be made after Sept. 26, 2008.** Written cancellations can be mailed to the address indicated above or faxed to (804) 371-7093

# Gladys A. Vassor Memorial Golf Tournament

**Oct. 14, Roanoke, Virginia**

If you plan to arrive in Roanoke a little early, you are invited to join other conference attendees for 18 holes of golf at this year's Memorial Golf Tournament in honor of Mrs. Gladys A. Vassor, who passed away on October 25, 2007. In honor of Mrs. Vassor's nearly three decades of work in providing quality housing to families in Greensville County a portion of each player's registration fee will be donated to the Emporia-Greensville Habitat for Humanity.

**What:** Inaugural Gladys A. Vassor Memorial Golf Tournament (18 holes)

**When:** Oct. 14, 2008 at 1 p.m.

**Where:** Countryside Golf Club

1 Countryside Road, Roanoke, VA 24017 - (540) 563-0391

**Cost:** \$45 – includes 18 holes of golf, greens fees, range balls, cart and refreshments. The tournament will be a 18 hole, four-person scramble golf event.

## Gladys A. Vassor Memorial Golf Tournament Registration Form

*The deadline to enter is Sept. 26, 2008. Please call Roberta Gargiulo at (804) 371-7007 if you have questions or need additional information.*

### YES, I want to play in the Gladys A. Vassor Memorial Golf Tournament!

☐ Individual

☐ Team - Please list other team members: \_\_\_\_\_

☐ \$45 enclosed

**Name** \_\_\_\_\_

**Phone** \_\_\_\_\_

**Address** \_\_\_\_\_

To enter, send a **separate** \$45 check made out to Total Action Against Poverty and return it to:

**Virginia Department of Housing  
and Community Development  
Project Management Office**

Attention: Roberta Gargiulo  
501 North Second Street  
Richmond, Virginia 23219



Please indicate on the check that it is for the golf tournament. IPR/CDBG money cannot be used to reimburse this expenditure.